



FEI "Pilot" Refresher Seminar for Jumping Level 2 (C) & Level 3 (I) Course Designers



Hosted by **Equestrian Australia (EA)**

Over all FEI Course Director: **Werner Deeg**
FEI 'O' Level Jumping Course Designer

Course Director: **John Vallance**
FEI 'O' Level Jumping Course Designer

EA Course Coordinator: **Rebecca Willis**
EA Sport Consultant

Sydney International Equestrian Centre (SIEC), Sydney NSW, Australia

Friday 21st to Sunday 23rd May 2010

A new system for qualification and certification of FEI Course Designers, called "FEI Course Designer Education System" (CODES), has been developed.

We are currently in a "transition process". The system was introduced in January 2009. All listed Course Designers will have 2009, 2010 and 2011 to prove their practical experience and **1 January 2012** the new system will be fully implemented. The different colours below represent various amendments to the policies and criteria. As with all new systems there will be changes and developments as the system is implemented.

Basically the system follows the idea of a level structure. The participants qualify for each level through a course followed by required practical experience. The whole system has four levels. One new feature of the system is the provision of a course template to all National Federations for the education of Course Designers on national level (so called "Level 1"). Another feature is the establishment of new criteria to remain listed as FEI Course Designer.

The creation of the new system basically reflects the professionalisation of the sport. The FEI has been educating Course Designers, but the education was not fully standardised and was relying on individual tutors and their efforts to deliver corresponding courses.

Formulating precise education standards for the purpose of quality control was one of the main reasons to develop a new system. Furthermore it was felt that officiating FEI Course Designers needed to be constantly active and involved in events on different levels. Inactive Course Designers should no longer be part of the FEI Course Designers group. Therefore a close link between education and continuous practice has been established.

The terminology has changed. With the more neutral word "level" it is possible to integrate national and international education into one pathway (it is the intention to introduce this terminology within all FEI educational pathways). The old terminologies and their new equivalents are listed below:

National Course Designer "N" = FEI Level 1 Course Designer
FEI International Candidate Course Designer "C" = FEI Level 2 Course Designer
FEI International Course Designer "I" = FEI Level 3 Course Designer
FEI Official International Course Designer "O" = FEI Level 4 Course Designer

All educational courses are now fully documented. Curricula, syllabi, standardised educational material and examinations, as well as procedural and organisational guidelines, have been produced and are ready for the systems' introduction.

FEI Course Designers - Levels in Principle (update 27 – 24.04.09)

Introduction Level

Participants: Open to national CDs recommended by their NF (**max 20 particip.**)
Course Director: 1 Course Directors from the FEI Course Directors list
Duration: 3 hours
Certificate: Certification of Attendance and registration in log book (Criteria to take the Level 1 test)

Level 1

Participants: Open to national CDs who have attended Introduction Level and are recommended by their NF (**max 20 particip.**)
Age: **From 18 years of age**
Course Directors: 2 Course Directors from the FEI Course Directors list
Duration: **6** days (theory, practical work, test)
Test: Theory and practice
Certificate: Certification of Attendance and registration in log book

Status after successful test: FEI Level 1 Course Designer Jumping
Allowed to: assist the officially designated CD at all jumping events recognized by the FEI
Criteria to remain listed: **6 x** Assistant CD with 2 different CDs at all jumping events recognized by the FEI **or at national events providing the CD is FEI Level 3** within 3 years (registered in log book)
Period between L1 &2 course: Minimum 1 year

Level 2

Participants:	Open to listed FEI L1 CDs recommended by their NF and to National CDs of the NFs having an education system approved by the FEI (max 15 particip.)
Participants must have practised at least:	6 x Assistant CD with 2 different CDs at any jumping event recognized by the FEI
Age:	From 25 years of age
Course Directors:	2 Course Directors from the FEI Course Directors list
Duration:	5 days (theory, practical work, test)
Test:	Theory and practice
Status after successful test:	FEI Level 2 Course Designer Jumping
Allowed to:	design Up to and including CSI2* and CSIO2* after course certification
Criteria to remain listed:	2 x CD at CSI 1* - 2* events and/or 2 x CD at CSIO 1* - 2* events or 6 x Assistant CD with 2 different CDs at CSI 1* - 5* events or CSIO 1* - 5* events or CSI-W events within 3 years (registered in log book)
Period between L2 & 3 course:	Minimum 2 years

Level 3

Participants:	Open to listed FEI L2 CDs recommended by their NF
Participants must have practised at least:	2 x CD at CSI 1* - 2* events and/or 2 x CD at CSIO 1* - 2* events or 6 x Assistant CD with 2 different CDs at CSI 1* - 5* events or CSIO 1* - 5* events or CSI-W events within a 3 year period prior to the course (max 15 particip.)
Course Directors:	2 Course Directors from the FEI Course Directors list
Duration:	4 days (theory, practical work, test)
Test :	Theory and practice
Certificate:	Certification of Attendance and registration in log book
Status after successful test:	FEI Level 3 Course Designer Jumping
Allowed to:	design CSI 1* - 5* events, CSIO 1* - 5* events, CSI-W events, Regional Games/Championships, Continental Championships after course certification
Criteria to remain listed:	2 x CD at CSI 1* - 5* events and/or CSIO 1* - 5* events or CSI-W events, or 6 x Assistant CD with 2 different CDs at CSI 1* - 5* events or CSIO 1* - 5* events or CSI-W events within 3 years (registered in log book)

Level 4

Criteria to be listed:	Level 4 CDs must have designed at least: 8 x CSI 3* - 5* events and/or CSI-W events within the past 2 years and 1 x CSIO 3* - 5* events (Team competition at Championships or Games count as CSIO3*) within their entire career and be nominated by the Jumping Committee in agreement with the current FEI Level 4 CDs
Allowed to design:	FEI World-Cup™ Jumping Final, World Equestrian Games, Olympic Games
Meetings:	Once a year to discuss the current situation and personal experience at FEI World Cup™ Jumping Finals, Continental Championships Seniors, World Equestrian Games and Olympic Games and to discuss the current situation at FEI Course Designer Education System
Criteria to remain listed:	6 x CD at CSI 3* - 5* events and/or CSIO 3* - 5* events and/or CSI-W events within 3 years

Notes :

- **In all courses recognized by the FEI the required language is English except Level 1 courses.**
- **If the test is not passed, a course incl. test can be taken again after minimum 1 year ; meanwhile the participant must assist a CD at least 3 x at CSI or CSIO events of the respective level (or, for Level 1 course, at 3 national events, providing the CD is FEI Level 3 Course Designer“).**
- **For CDs to be reinstated, the criteria of the Level for which they have already officiated must be met.**

Candidate Participation Requirements

Candidates may be asked to complete written or verbal assessments during the forum. This allows the Course Directors to assess candidate understanding of the knowledge or skills being delivered.

To extract maximum benefit from the forum, all candidates are encouraged to be active participants and engage in course discussion as much as possible.

This Course is Suitable for

- The "refreshment"/professional development of existing FEI Jumping Course Designers Level 2 and 3 (C and I)
- Attendance will count towards Update Points for Equestrian Australia Jumping Officials reaccreditation.

Provisional Timetable

A provisional timetable will be sent to all registered particulates after registrations have closed on Friday 7th May.

Applications

Please return the attached registration forms returned to with payment to
EA National Office

Attention – Rebecca Willis, Sports Consultant

rebecca.willis@efanational.com

P.O. Box 673

SYDNEY MARKETS NSW 2129

Fax 02 9763 2466

Additional Information

- The FEI Jumping CD Forum application form must be received by the EA National Office before **Friday 7th May 2010.**
- Course numbers are limited and not all applicants are guaranteed a placement.
- Confirmation of acceptance at the course, timetable etc will be forwarded after registrations have closed on **Friday the 7th May 2010.**

Further Information

Venue	The course will be held at SIEC – Sydney International Equestrian Centre, Sydney, NSW Sydney International Equestrian Centre Saxony Road Horsley Park NSW 2530
Important Notes	Morning tea, lunch and afternoon tea are included in course fees and are provided at the venue. All other meals, travel and accommodation are at participant's own expense.

Accommodation **Hotels in the area**

Chifley Eastern Creek: Corner Brabham and Peter Brock Drive, Eastern Creek NSW 2766
Ph: +61 2 8889 7700

Email: reservations.easterncreek@chifleyhotels.com

Holiday Inn – Rooty Hill: 33 RAILWAY ST. ROOTY HILL, 2766

Ph: **1 800 760 668**

Email: holidayinnrootyhill@ichotelsgroup.com

Colyton Hotel: 12 Great Western Hwy, Colyton NSW 2760

Ph: +61 2 9623 2266

www.colytonhotel.com.au

St Marys Park View Motel: 465 Great Western Hwy, St Marys NSW 2760

Ph: +61 2 9623 1227

www.parkviewmotel.com.au

Pritchard's Hotel: 360 Elizabeth Drv, Mt Pritchard NSW 2170

Ph: +61 2 9607 0311

SIEC Cabins

There are cabins at SIEC offering basic, but cheap accommodation, \$25 per person.

Each cabin sleeps 2 people.

Own sleeping bag/bedding/linen is required.

Bathroom facilities are the Amenities Block and kitchen facilities in the Mess Hall.

Please advise Rebecca at Equestrian Australia if you would like to book a cabin.

- The above list is a guide only
- SIEC is located off the M7 freeway
- Rooty Hill and Parramatta are neighbouring suburbs
- Both Rooty Hill and Parramatta are close to the M7 & M4 freeways and about a 20 minute drive away. Both have many restaurants/cafes.

Transport

The Sydney International Equestrian Centre – SIEC is located on the M7 Freeway approximately 30 km from Sydney International and domestic airports (50 min drive), and 60 km from Sydney City (50 min drive).

Public Transport: The nearest railway stations to the venue are Blacktown Station (closest to the venue and the Chiffley) and Rooty Hill Station. It would then be necessary to take a taxi (10-15 minutes drive)

- It is advisable to hire a car for transport to SIEC

Car Hire

Taxi's are available at the airport or by phoning

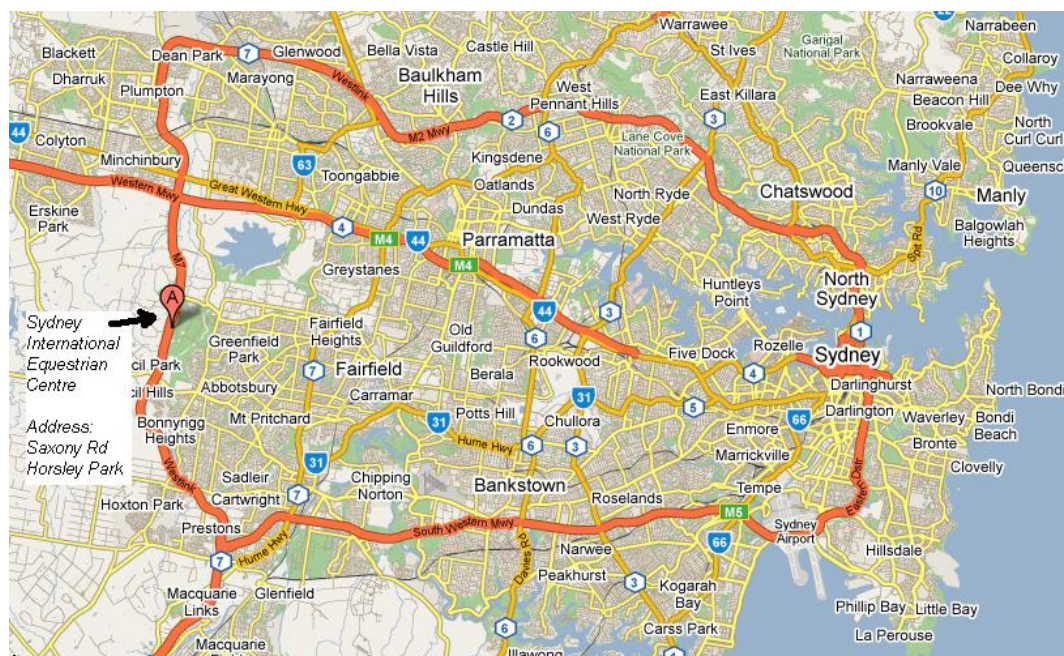
13 CABS: 13 2227 **Arrow:** 13 2211 **Embassy Taxis:** 13 1755 **Silver Top Taxis:** 13 1008

Numerous car hire companies operate out of the Sydney International and Domestic Airports including:

Budget: 132 727 www.budget.com.au
Avis: 136 333 www.avis.com
Thrifty: 1300 36 72 27 www.thrifty.com.au
Europcar: 1300 131 390 www.deltaeuropcar.com.au
Hertz: 133 039 www.hertz.com
Red Spot; 1300 668 810 www.redspotrentals.com.au

Map

Map of SIEC and Sydney area



Course Enquiries

Rebecca Willis
Ph: + 61 2 8762 7777
Email: rebecca.willis@efanational.com

FEI Registration Enquiries

Equestrian Australia – National Office
P.O. Box 673
SYDNEY MARKETS NSW 2129
Ph: + 61 2 8762 7777
E-mail: rebecca.willis@efanational.com
Web: www.equestrian.org.au

FORM 1 - FEI Application Form



Pilot Refresher Seminar for FEI Level 2 & 3 Jumping Course Designers

DEADLINE FOR RETURN TO EA - Friday 7th May 2010

DISCIPLINE

JUMPING

Date of Course 21-23 May 2010 Location Sydney, Australia

TYPE OF COURSE

For Promotion to:

International Candidate Judge	N/A
International Judge	N/A
Level 1 Course Designer	N/A
Level 2 Course Designer	<input type="checkbox"/>
Level 3 Course Designer	<input type="checkbox"/>
Attendance to maintain Status	<input type="checkbox"/>

Steward and Steward General : N/A

Name	_____	First Name	_____
Title	_____	Home Phone	_____
	Mrs Mr		
Date of Birth	_____	Work Phone	_____
Address	_____	Mobile phone	_____
		Email	_____
		Fax	_____
Mother Tongue	_____	Understood languages	_____
Spoken Languages	_____		

Please refer to attached document "New Education System FEI Jumping CD"

Functions fulfilled (CSNs/CSIs/CSIOs, etc...) satisfying promotion requirements.

Year	Place	Event type, category and level judged	Function (i.e. Member/President of Ground Jury, Technical Delegate, etc ...)	Remarks

Courses/Seminars attended

Year	Place	Type	Course Tutor's Name

The NF of _____ hereby certifies that the information above is correct and true and wishes that the Official be promoted subject to the recommendation of the Course Tutor and the Technical Committee.

NF official Representative's Name _____

Date _____ Stamp and Signature _____

EA COURSE REGISTRATION FORM



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Please complete this form and please post with payment to EA National Office:

DEADLINE FOR RETURN TO EA – Friday 7th May 2010
PO BOX 673, SYDNEY MARKETS NSW 2129

Your details
(print clearly)

Name: _____

Address: _____

Suburb: _____ State: _____ Post Code: _____

Country (if not Australia): _____ Tel (BH): _____

Tel (AH): _____ Mobile: _____ Fax: _____

E-Mail: _____

Official Level: (please tick if applicable)

FEI (please circle) Level 2 (C) Level 3 (I)

Payment Details:

Course Fees

\$350.00 AUD (incl. GST)
EA Budget Code: 4-6150 (JCD)

Includes

- Course participant material
- Morning tea, lunch and afternoon tea provided at the course

Upon payment this form will become a TAX INVOICE for GST purposes. ABN: 19 077 455 755

Payment Method

(Australian residents only)

- Australian Cheque (please make cheques payable to 'Equestrian Australia') or
 Australia Post Money Order

(All Locations) *Credit Card:* VISA MasterCard

Credit Card Number: _/_/_/_/ _/_/_/_/ _/_/_/_/ _/_/_/_/

Expiry Date: ___ / ___ CCV (Last 3 digits on back of card): ___ ___
(destroyed upon successful processing of payment)

Card Holder's Name: _____

Signature: _____

Important Notes

Course fees include training resources, morning tea, lunch and afternoon tea provided at the course.
Course fees are not refundable within 2 weeks of course. Any cancellation request prior to this must be addressed in writing to the EA National Office attention – National Education Manager.

Office Use Only

EA Budget code - 4-6150 (JCD) Reg Rec'd ___/___/___ Pmt Processed ___/___/___ Booking Conf'd ___/___/___